

Village of Climax

Regular Meeting

June 16, 2015

Present: Robert Bailey, Pat Clark, Gary Gammons, Norm Lyons, Bruce Rolfe, Janet Sutherland, Terry Strong – President and Mike Gibson - DPW.

Absent: Brenda Borden – Treasurer.

Guests: Don Schultz – Township Supervisor and Sean Perrin – Assistant Fire Chief.

(Gammons/Lyons) Motion to approve the agenda. Unanimously approved.

(Lyons/Sutherland) Motion to approve the minutes of June 2, 2015. Unanimously approved.

(Clark/Lyons) Motion to approve the June 2015 Bill Package totaling \$12,516.54. Roll call vote: Unanimously approved.

(Lyons/Gammons) Motion to approve the May 2015 Treasurer's report – total fund balance is \$431,504.71. Roll call vote: Unanimously approved.

Guests:

- 1) Sean Perrin presented the Fire Department report. 9 runs total with 5 EMS calls and 2 of those in the village.
- 2) Don Schultz informed the council about the work that Earth Resources is doing regarding the ground water research for the Township. Asked for the Council's support for the work the company is doing. The ground water data could be very beneficial to determine underground aquifer condition.
 - a. Clerk will draft a resolution and present it at the next council meeting.

Communications:

- 1) Results from DEQ water system inspection.
- 2) Missed out on grant opportunity for Wellhead protection.
- 3) Area Council on Aging information received.
- 4) Call from resident regarding cars behind the village hall. Many unlicensed and inoperable cars.

Public Works:

- 1) Ten Lead and copper water samples, plus 2 other samples have been sent out for analysis.
- 2) Water meters have been read.
- 3) Replacing the village hall front window. **(Sutherland/Gammons)** Motion to contract with Lyster Construction to install a new front window in the village hall – Type: Double hung windows at a cost of \$1,600. Roll call vote: Unanimously approved.
- 4) Library roof repair is complete.
- 5) Cemetery tree: One company (J&B Professional Tree Service) seems to be capable of taking down the tree without the wood hitting the cemetery grounds. Waiting for one more bid this week.
- 6) Flooding of Snapdragon Street due to the amount of rain we have received.

Streets: Maple Street was chip sealed and a FOG sealant applied. The FOG sealant will extend the life of the chip seal.

Parks, Cemetery Library: Two of three trees have been removed.

Water:

Proposed water billing procedure changes: **(Bailey/Gammons)** Motion to accept recommendations of the Ad Hoc Committee regarding changes to the Fee Schedule and water bill process. Ayes – Bailey, Clark, Gammons, Rolfe, Sutherland and Strong; Nays – Lyons. Motion carried 6 to 1.

1) Fee Schedule:

- Water Administrative fee from \$2 to \$5 per month
 - Water Billing Delinquent Charges (late fee) from 5% to 10%.
 - Disconnect Notice Fee of \$20 – when disconnect notices are mailed out.
 - Water Turn Off fee from \$25 to \$50
 - Water Turn On fee from \$25 to \$50
 - Remove from Fee Schedule the “Water Enforcement deposit” of \$50.
 - Remove from Fee Schedule the “Water Enforcement Turn On Charge” of \$50.
 - Payment arrangements will no longer be accepted.
 - New larger bill format to be used.
 - Only the Treasurer can accept payments.
 - **Accounts with a balance of \$15 or less will be carried forward to the next cycle**
 - The DPW will no longer accept payments at the time of shut off. Payment must be paid by 11:59 pm the day before shut off. Shut offs will begin at 9 am on the designated day. If payments are received after 12 am of the designated day, the water will still be shut off and remain off until the following day.
 - Two Trustees will meet with residents who are habitually late to explain the changes in procedure and have them sign and acknowledge the changes.
 - Water meters will be read by the 15th of the month prior to the new calendar year quarter. Bills will be sent out by the 25th of that same month to arrive before the 1st day of the next month.
 - The Treasurer will then collect and enter payments into the water software system as well as make a minimum of 3 deposits during the 16th to the end of month (January, April, July and October). The Treasurer will also check the payment drop box and post office by 11:59 p.m. prior to the shut off date. Any payments processed after 11:59 will include a \$20 late fee.
 - The Treasurer will generate and print a disconnect report for the DPW by 9 a.m. of the designated shut off date.
 - All questions regarding payments and the amount owed are to be directed to the Treasurer. The Treasurer’s cell phone will be included on all notices.
- 2) **(Clark/Rolfe)** Motion to amend ordinance 34-22 (4) Add: There will also be imposed a charge as established by resolution whenever the Village generates a shut off notice and 34-22 (5) Last line changed to: Payments received after such a period shall bear a penalty as established by resolution. Ayes – Bailey, Clark, Gammons, Rolfe, Sutherland and Strong; Nays – Lyons. Motion carried 6 to 1.
- 3) Clerk will submit changes to the Village Attorney.
- 4) Upon attorney’s review, the Fee Schedule will be amended.

Administration:

- 1) Discussion of who can direct the DPW employees and what is the chain of command in directing the DPW employees?

- 2) A Council Retreat – Discussed a Council meeting solely devoted to determining a vision for the village and updating a Master Plan. Ideas proposed: a separate meeting at a location away from the village, a regular meeting night devoted to a vision discussion.
- 3) Discussion of changing the elected positions of the Clerk and Treasurer to appointed positions. This follows a pattern of the majority of other villages in the County.
(Clark/Bailey) Motion to change the positions of Clerk and Treasurer from Elected to Appointed positions and submit to the village attorney to begin the process. Ayes – Bailey, Clark, Gammons, Sutherland and Strong; Nays – Lyons and Rolfe. Motion carried 5 to 2.
 - When does the appointment term begin?
 - How is the appointment process done?
- 4) **(Lyons/Clark)** Motion to approve the amended HHW agreement and set the maximum cost amount at \$400 for 2015. Roll call vote: Unanimously approved.

Public Safety: No report

Ordinances:

- 1) Discussed ordinances issues. What are the procedures to deal with a dangerous building? Review code book, section 8. Norm to contact MTS to conduct a building inspection and to see if they would suggest a hearing officer.

(Gammons/Clark) Motion to continue meeting after 10 p.m. Unanimously approved.

- 2) Driveway permits. Norm was told any driveway changes along Main Street must go through KCRC. Will need to refer the resident to the County. Mike will check with Travis at KCRC to confirm County permit approval.
- 3) Terry will contact the residents at the home east of the village hall. Nine cars have been counted in the rear yard – some without licenses and some inoperable.
- 4) Building permits: Go to MTS website and search under Climax Village to determine if a building permit is needed. Suggested to make a list of necessary permits.

Old Business: None

New Business: None

(Lyons/Gammons) The meeting was adjourned at 10:32 p.m.
Scott Torrance - Village Clerk