

Village of Climax

Regular Meeting

June 2, 2015

Present: Robert Bailey, Pat Clark, Gary Gammons, Norm Lyons, Bruce Rolfe, Janet Sutherland, Terry Strong – President and Brenda Borden – Treasurer and Mark Gay – DPW.

Absent: Scott Torrance - Clerk

Guests: None

(Gammons/Clark) Motion to approve the agenda. Unanimously approved.

(Lyons/Sutherland) Motion to approve the minutes of May 19, 2015. Unanimously approved.

Guests: None

Communications: 1) Public official meeting with Senator Margaret O'Brien coming up on June 15th.

Public Works:

- 1) Water samples and pump reports are complete for June.
- 2) 10 water samples need to be completed per new State requirements.
- 3) Working on Water Quality Report.
- 4) June 8th – to begin chip seal on Maple Street.
- 5) Motor Shop Electric installed two new backup batteries for the water system.
- 6) Mike Gibson will still seek bids for tree removal in the cemetery.

Water:

- 1) Reviewed water billing process and customer payment process
 - Water shut off for those who are late is too lax and not following ordinances.
 - Payment arrangements need to end. When payment does not arrive by the shut off date, the water must be shut off until payment is received and Water turn off and turn on fee applied.
 - Other communities make payment arrangements, but a contract is agreed to and then signed.
 - Policies need to be established or revised to handle the late payments. Will payment arrangements be made? Will a final notice of shut off be given? When will the “turn off” charge be applied? At the time the final notice is given on the door or when the water is actually turned off? Some residents wait until the final day and when the tool is ready to turn the water off to pay.
 - Form an ad hoc committee to address this issue: President Terry Strong created the following Ad Hoc committee comprised of: Mike – DPW, Clerk - Scott, Treasurer - Brenda, Water Committee chair – Rob Bailey and Administration Committee chair – Pat Clark.
 - Place water payment policy in the newsletter and send out with Water Quality Report by July 1st.

Parks/Library/Cemetery: **(Sutherland/Bailey)** Motion to allow Pat Clark to proceed on obtaining a grant for Library building maintenance. There is no fee to apply. Vote: Ayes - Bailey, Clark, Gammons, Rolfe, Sutherland, Strong; Nays – Lyons. Motion carried 6 to 1.

Streets: Concern with vacant properties with tall grass. We need to address these properties before grass gets too tall. Either by having the DPW or contract the cutting out. Procedures need to be followed prior to cutting the grass so the cost can be applied to the property lien.

Administration/Employee Relations:

- 1) Phone bill costs,
- 2) Meter reader unit cost: Unit interface is \$395 / \$120 annual support. Palm unit is \$750.
- 3) BSA – internet services
- 4) Form for “In Kind” donations.
- 5) Looking at several quotes to create an online website. Gigahertz Unlimited proposed website: Create a website, online payments, equipment/hardware to support website and online payments. Website would have a DPW tab so residents could generate a work order or ticket for maintenance issues in the village. Bill payments, digital forms, digital phone service (voice over internet), tablets to record water meter readings, remote check deposit capability, eliminate steps in water meter readings, eliminate steps in depositing checks, allow library and other entities within the village to be linked to the website. Warranty for 3 years. Council members were asked to review the material and be prepared to discuss it at the next meeting.
- 6) Changing from Elected Clerk and Treasurer positions to “appointed” positions. Appointed individuals do not have to live within the village boundaries and held accountable to the Council and not the village residents.

Public Safety: Reviewed public safety report.

Ordinance: Reviewed ordinance violations.

- 1) 114 S. Main seeking to put in a new driveway. Need to come to Council to seek a permit. Need to review procedures and cost of driveway permit and create the permit form.
- 2) 329 W. Maple – The certified letter receipt was returned. Action needs to be taken after 14 days of the signed receipt.
- 3) 110 S. Main – no building or remodeling activity.
- 4) Cutting of lawns – Need to send a letter to residents. Copies of past letters are kept on file.
- 5) Need to get ordinance violation letters from Norm to keep on file at hall.

Old business:

- 1) Village Yard Sales set for June 20th.
- 2) Finish painting of village hall. Pat needs help and will label paint and what needs to be painted.

New Business:

- 1) Landscaping the front yard of village hall with farm implement items and stone.
- 2) Neighbor to east of hall is parking several vehicles behind the hall. Suggested closing off the area to keep this from happening. Poles or concrete bumpers? Survey should be done first to determine property line. Who owns the sidewalk on the east side of the hall?

(Lyons/Gammons) The meeting was adjourned at 9:50 p.m.
Scott Torrance - Village Clerk